



## **TOR Students Go International (SGI) 2024**

Students Internationalization Fund Assistance WCU Program

### **1. BACKGROUND**

Students are the main component in the administration of higher education. Student activities and achievements are benchmarks for the achievements of a university. Up to now, UNDIP has carried out international activities as an organizer and a participant in Indonesia and abroad. UNDIP has even carried out exhibition activities abroad.

However, the impact of the activities that have been carried out and participated in has not been able to raise UNDIP's level so that it is better known internationally. Currently, UNDIP's position is still lagging behind other universities in Indonesia, due to the low frequency of international activities. On the other hand, UNDIP students have the potential and capability to carry out international activities or become delegates in international activities abroad. Limited institutional financial support may be an obstacle, especially for student activities.

Students Go International (SGI) aims to facilitate participation in internationalization activities carried out offline and online, such as International Seminars, International Competitions, Research, Internships, Summer Courses, Students Exchange, Lectures with credit transfer for the Merdeka Belajar program.

### **2. OBJECTIVE**

This SGI activity aims to provide international academic experience to students and increase the participation and achievements of UNDIP students at international meetings or events.

### **3. MECHANISMS AND DESIGN OF ACTIVITIES**

Internationalization activities that students can take part in activities carried out offline or online, including:

1. International Competitions, International Seminars, and Summer Courses

Students can participate in international competitions/seminars/summer courses abroad or domestically.

2. Internship (Practical Work-Study or Research Practice)

Students can participate in internship programs at other universities/institutions in practical work activities and research practice.

3. *Solution Design for Enjoyment of Public Space*

Students can research the theme of solutions for handling solid waste, liquid waste, and water quality, which is directly related to green public space in urban, rural, and coastal areas.

### Timeline

Activity Sequence	Time
Program Socialization	December 2023
Deadline for proposal Submission	2 February, 10 April, 30 August, 15 October 2024
Activity Period	February – Mid-November 2024
Monitoring and evaluation	June, September 2024
Deadline for Activity and Financial Reports	4 <sup>th</sup> week of November 2024

### 4. PROGRAM TERMS

1. Sending at least three students per study program for internationalization activities abroad, such as international seminars, international competitions, summer courses, internships (Practical Work Lectures or Research Practices), and Solution Design for Waste and Environmental Challenges with Circular Cities in Asia.
2. Submit a short proposal with maximum funds:
  - a. International Competition/Seminar as much as IDR 5,000,000.00 per activity.
  - b. Internship (Practical Work Study or Research Practice) of IDR 10,000,000.00
  - c. Solution Design for Enjoyment of Public Space (adapting to the Circular Cities Asia program)
3. Letter of Acceptance (LoA).
4. Recommendations from Guardian lecturer/Supervisor/Head of Study Program.
5. Link Proof of Activity.

6. The maximum time of activities execution will be mid-November 2024.

## **5. ACTIVITY OUTCOMES**

The outputs that must be produced by program recipients in accordance with the type of activity are:

1. Articles published in international journals or proceedings indexed by Scopus or WOS (for international seminars);
2. Certificate and Medal of Race Results (for international competitions);
3. Certificate of participation or transcript (for summercourse, exchange student, college with credit transfer);
4. Reports on activities and use of funds;
5. Summary of activities in English max 200 words with one main photo of the activity;
6. List of keynote speakers/competition organizers/lecturers, lecturers and participants with format (Name, Institution, Position, Institution, Country and email address).

## **6. FUNDING**

The funding source comes from the WCU LPDP and WCU RKAT program schemes. The financing component follows the SBU guidelines that apply at Undip.

## **7. PROPOSAL AND REPORT FORMAT**

- a. Activity proposal is prepared in the following format:

1. Cover and Title
2. Introduction
3. Information about activities to be participated in
4. Leaflets or links to activities to be followed
5. Letter of Acceptance (LoA)
6. Recommendations from Guardian lecturer/Supervisor/Head of Study Program
7. Budget plan

Proposals in softcopy form can be submitted via the link <https://wcu.apps.undip.ac.id/> and sent via email to [wcu@live.undip.ac.id](mailto:wcu@live.undip.ac.id) cc [warek4@live.undip.ac.id](mailto:warek4@live.undip.ac.id) and [io@live.undip.ac.id](mailto:io@live.undip.ac.id) with the subject "Proposal for Students Go International 2024".

- b. Report Format is prepared in the following format:

1. Cover
2. Endorsement page
3. Implementation of activities
  - Name of activity/event
  - Time
  - Place
  - Achievement (output obtained)
4. Attachments:
  - Photo of account book accompanied by name, bank name, account number
  - Bill Payment/Registration Invoice
  - Original registration receipt/payment slip
  - E-ticket, Proof of ticket payment, and Original boarding pass (only for offline activities)
  - Activity Photo
  - Articles published in international journals or proceedings indexed by Scopus or WOS (for international seminars)
  - Competition Results Certificates and Medals (for international competitions)
  - Participation certificate or transcript (for summer courses, exchange students, courses with credit transfer)
  - Summary of activities in English, max. 200 words with one main photo of the activity
  - List of keynote speakers/competition organizers/teaching lecturers and participants in the format (Name, Agency, Position, Institution, Country, and email address).

For *hardcopy of the* report as much as one duplicate and three duplicate attachments sent to the Rating Office of Widya Puraya Building, 1st Floor of Diponegoro University, Semarang. For softcopy uploaded via link <https://wcu.apps.undip.ac.id/> or sent to email [wcu@live.undip.ac.id](mailto:wcu@live.undip.ac.id). Funding will be distributed if the report and attachments (Proof of payment for registration/accommodation) have been fulfilled and meet the applicable requirements. The provision of financial assistance will be distributed if the report and attachments (proof of payment for registration/accommodation) have been fulfilled and meet the applicable requirements.

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